

Volunteering at MSPS



We believe volunteers can make a significant contribution to our school community by giving their time and sharing their skills and expertise with others.

Volunteers can help by

- Being a member of the Parent Club
- Hearing children read
- Preparing resource materials
- Coaching a sports team
- Assisting on excursions or camps
- Working in the Canteen
- Preparing healthy snacks
- Sharing their skills in arts and crafts
- Being a member of Governing Council or one of its sub-committees
- Welcoming new families

If you are working with children

please be aware of your responsibilities by being sensitive to their needs, age, ability, disability, gender and/or cultural backgrounds

If you are transporting children

in your car you will need seatbelts for each passenger and/or adequate child restraint for children under the age of 7 and comprehensive insurance on your vehicle.



Expectations of Volunteers

- Refer all student concerns to the supervising teacher. You have obligations under the Child Protection Legislation. (Child Abuse Phone No 131478 or online at: reportchildabuse.families.sa.gov.au)
- Sign the Visitors Book in the front office on arrival and departure
- Wear the volunteers badge provided.
- Let the school know if you are unable to fulfil your volunteer commitment. (Phone 8264 3527).
- During the course of your work you may be privileged to confidential I information about students. Please maintain these confidentiality where appropriate.
- The South Australian Government now requires all volunteers who work with children to agree to a Criminal History Check. The school will pay for this check as part of the volunteer induction.

Expectations of Volunteers

Continued

- Induction will also include a 2 hour training session in Child Protection. This training is designed to help you understand your responsibilities When working with children.
- Ensure you work under the supervision of teachers while working with students
- Refrain from any physical contact with students.



Responsibilities of the School

- Our school will provide you with the necessary training to operate equipment as required.
- Help you maintain open two way communication between yourself, staff and students.
- Clarify all aspects of your role.
- Provide a safe working environment for all students, staff and volunteers.

Our Volunteer Agreement

A volunteer agreement can be cancelled at the Principal's discretion if there is no more suitable work available or if a volunteer behaves inappropriately towards students, parents or staff.

As a volunteer at Modbury South Pre School—7 I agree to -

- Produce your Criminal History check
- Discuss any school and/or student related concerns with the appropriate staff member or with a member of leadership.
- Work as a volunteer in the agreed area/s.
- Participate in training around Child Protection.
- Raise any matters of Occupational Health and Safety with staff.



**Volunteer information brochure
accompanies this policy**

**I agree to do my best to fulfil
our Volunteer Agreement.**

Signatures

Volunteer

Name _____

Signature _____

Date _____

Principal or delegate

Name _____

Signature _____

Title _____

Date _____

Modbury South Primary Volunteer Policy

